

**Deerfield Community School District
300 Simonson Boulevard
Deerfield, WI 53531**

**Board of Education
Regular Meeting
HS Studio Room
November 16, 2009
6:30 pm**

BOE Present: Bush, Cwik, Fischer, Haak, Mack, Page, Winkler
BOE Absent:

Administration Present: Becker, Callahan, Jensen, Luetschwager, Treuden
Administration Absent:

Student Representative Present: Ashley Konkel

Others Present: Jessica Carlson, Jackie Schmitt, Jacquie Schuh, Zoe Page and Anthony Green

1. Call to Order

Meeting called to order by President, Tom Bush at 6:30 pm as duly posted under s.s. 19.84(1)(2)(c).

2. Call of Roll

Roll Call taken: Bush, Cwik, Fischer, Haak, Mack, Page, Winkler

3. Proof of Posting

Michelle Jensen presented proof of posting of the Meeting Agenda on November 12, 2009.

4. Approval of Agenda

Motion by Fischer/Mack to approve the November 16, 2009 amended agenda as posted.
Carried 7-0.

5. Approval of Minutes

Motion by Page/Cwik to approve the minutes of the Regular Meeting on October 19, 2009 and Special Meetings on October 27, 2009 and November 9, 2009. Carried 7-0.

6. Treasurer's Report: The finance committee meeting was held prior to the completion of the monthly reconciliation so there is no report to present at this time.

7. Public Input: Dave Lemke thanked the board and administration for the get well wishes and plant he received while recuperating from his recent injury.

8. Special Presentation – HS Best Foot Forward Presentation: Members of the HS Peer Drama group were present to share how the group works together to create performances with a purpose of educating students on peer social issues. The audience watched a video of their group skits about alcohol abuse through binge drinking.

9. COMMITTEE REPORTS

Legislative Report/Discussion: Michelle Jensen presented pieces of the Governor's education reform recently approved by the Legislature. Specifics include allowing the results of state tests to be used for teacher evaluations if the board develops a teacher evaluation plan and agrees to collectively bargain such a plan. School boards would have to consider the principles and standards for quality charter schools when authorizing a charter school. DPI and higher education entities will study each other's programs and establish a longitudinal data system for students. Jensen noted that at this time WASB has suggested that school boards not act on these recent changes.

Policy Committee Report/Discussion: Chris Page shared that some of the items discussed are under old and new business on the agenda. Other policies the committee worked on are in regards to access to internet policy and graduation policy.

Extra Curricular Committee Report: Sandy Fischer reported that they discussed football conference realignment through WIAA to better match schools based on size. WIAA is scheduled to vote on the realignment in January. Tom Bush asked the committee to review the concession assignment procedures at an upcoming meeting to look at how the changes have impacted the groups getting concessions and cover of all events.

Finance Committee Report: Jim Haak reported that long-term disability insurance price quotes were shared, an update on the copier leases of the district was given and a five-year budget forecast model was reviewed.

Facilities Committee Report: No meeting held.

Personnel Committee Report: No meeting held.

Technology Committee Report: Doug Cwik reported that Amie Martin demonstrated some mini-lessons on the Smartboard. Gerry Wichlacz will be demonstrating moodel Software next meeting. Discussed laptops vs. desktop computers for teachers. Congratulations to Darnell Reppen for securing a Smartboard through the Scholastic book points accumulated in elementary book sales.

Safety Committee Report: No meeting held.

Joint Interactive Committee Report: No meeting held.

Health and Wellness Committee Report: Sandy Fischer reported that the next Family Fitness Friday will take place on November 20th. Pam Haffely has formed a committee to plan Deerfield's Amazing Race to take place on May 1st. The H1N1 school clinics were cancelled due to shortage of the vaccine and they are reviewing the current wellness policy. Barb Callahan reported that the Family Fitness idea was selected by the Wisconsin Dairy Council

and Marketing Board to receive an autographed football from Green Bay Packer Greg Jennings. The committee will discuss options for using this gift as an incentive.

Communications Committee Report: Michelle Jensen reported that the committee is working on a communications survey to be given to district stakeholders and is finalizing a summary of the action plan to report to the board in December.

10. OLD BUSINESS

A. Policy Second Readings:

Technology for Resource Use for Employees (522.7): Motion by Page/Winkler to approve the second reading of this policy as presented. Carried 7-0.

11. NEW BUSINESS:

A. Updated Student Health Services – Procedure for the Control & Treatment of Head Lice/Nits in the School: Chris Page shared the changes to this procedure which specify that students will be allowed to attend school with nits but not live lice and that the school nurse or designee will continue to monitor the student upon return.

B. Recognition of Gifts to District: The following gifts were received by the school district: two sections of fire hose and flashlights from the DVFD and a Ludwig Drum set from Terrance and Lucinda Burton.

C. Update on Student Transportation Routes: There has been an ongoing transportation study due to parent concerns from the north side of the village. Michelle Jensen recommended that the board hold a special meeting to discuss the findings and gather community input.

D. Cross-Country Coop with Cambridge: Motion by Fischer/Cwik to approve coop for 2 years. Carried 7-0.

E. Extracurricular Staffing Recommendations including but not limited to: MS Girls Basketball: Sandy Fischer recommended Tim Peerenboom to fill this coaching position. Motion by Hack/Mack to approved Tim Peerenboom as MS Girls Basketball Coach.

F. School Board Elections 2010: Michelle Jensen announced the two seats up for reelection this spring are those of Tom Bush and Doug Cwik. Incumbent papers are due in December and all other nomination forms are due in January.

G. WASB/WASDA/WASBO State Education Convention Attendance: Michelle Jensen shared information regarding the annual convention held in January. This is a very well organized convention with great speakers and break-out sessions. Board members should let the district office know by early December if they plan to attend so that we can take advantage of the early bird registration discount.

H. Announcement of District Administrator Evaluation Process: Tom Bush shared the process for the district administrator evaluation. The process will include gathering

feedback from the seven board members, administrative team, administrative assistant, DEA and DESP. Staff and community are encouraged to share their thoughts with the union leadership or school board members regarding the district administrator's performance. The board will meet in December to discuss the feedback and finalize an evaluation report which will be discussed with Michelle Jensen in January.

- I. Discussion of Board Committee Restructure:** – Tom Bush reported that the board has held many discussions recently about the current committee structure. Essential discussions have centered on the board's desire to spend more time in discussions surrounding policy, student achievement and finances. The current committees will continue to meet, but may not have board representation required. It would be optional for board members to participate in meetings.
- J. Announcement of Tax Levy and 2009-2010 Budget:** – Tom Bush announced that the tax levy and approval of the 2009-2010 budget occurred at the October 27th meeting. The mil rate was set at \$11.03 which is a 42 cents decrease from last year. The board voted to reduce the maximum allowed levy by \$47,219. The 09-10 budget is balanced without the use of fund balance.
- K. Announcement of Safe and Secure Entrance Exploration Meeting:** – The board will be holding a special meeting on November 23rd at 6:00 pm in the MS/HS IMC to discuss a safe and secure entrance for the MS/HS, which Doreen Treuden has provided studies to the board for review. Discussion will be held on floor plan options, cost projects and funding in addition to listening to feedback from staff and community regarding this topic.

12. School Board President's Report: Tom Bush expressed appreciation to the music department for a great musical again this year. He also thanked board members and staff, students and community who participated in the recent board listening sessions, for their time and feedback. A letter was shared from recent guests of the Veteran's Day program thanking the district for a thoughtful program and compliments on student behavior.

13. Administrative Reports:

Michelle Jensen: Michelle Jensen also thanked Robin Apold and Judy Brandt for a job well done on the musical. Thanks to Pam Haffely for the organization of the Veteran's Day program at the MS/HS and to Mark Becker and Nancy Thomas for the elementary program. Michelle Jensen also reported that a student board representative report will be added to future board agendas to give Ashley Konkol an opportunity to share ideas from the student body. The H1N1 vaccines have been postponed and it is suggested that parents consider seeking alternate locations through Public Health Madison Dane County to receive the vaccines.

Barb Callahan: Shared that the special education department is currently taking part in a mandatory self-assessment process as part of a DPI requirement. The process is lengthy with many staff involved but will provide helpful feedback to the department.

Doreen Treuden: No additional information to share at this time.

Mark Luetschwager: Mark announced the WKCE testing will be completed this week and thanked the many parents who donated snacks during the testing days.

Mark Becker: Mark Becker thanked the elementary PTO for their work in making the craft fair a success once again. Thanks to the coins collected through Coins for Kids, \$1,000 was raised through these efforts to benefit the food pantry.

Upcoming Meetings were scheduled.

Adjournment

Motion by Mack/Haak to adjourn at 8:31 pm. Carried 7-0.

Respectfully Submitted,

Doug Cwik
Clerk